



Meeting held Monday 15th January 2018

PRESENT: Jane O'Brien, Alison Saville, Dean Francis, Sylvia Brown, Karen Cowley, Fred Twyford, Francey Rolls, Don Macdonald, Dave Halliday, Jacky Morton

APOLOGIES: Murray Wiggins, Lesley Whalley

PREVIOUS MINUTES: of 27 November 2017 meeting as circulated. Approved as a true and accurate record
– Dave/Karen

MATTERS ARISING:

- Christmas Party a great success and the Committee thanked Francey for the great job she did as Director making it a fun evening.
- Restricted Tournament – see 'Tournaments' below.

CORRESPONDENCE [Jane]: INWARD

Resignation from Maureen Lennard; CD approval for Napier to hold Zelda Morris tournament; Thank-you from Michelle (cleaner) for Xmas gift; NZB and CD re tournament request for Ruth Duckworth donation; ECCT info to Neil; Tournament schedule for 2019 for approval; East Coast CD annual meeting (Feb 4th) agenda and minutes; radio ad info from Bridgemate Denise Ohlen; letter to Lavinia Hart; email from NCC re graffiti cleaning; Doris and Brian on board with directing.

Outward

Email to CD and NZB requesting possible tournament for Ruth Duckworth donation; reply to ECCD that Jane & Alison will attend; NZB with query re overseas player grading in NZ.

Inward accepted and Outward approved – Jane/Sylvia

FINANCE [Fred]:

Copies of the financial report circulated and Fred read report to Committee. Report attached.

- Sylvia queried the \$300 loss showing under Tournaments in Nov. Fred said this was probably an expense which came in later from the Oct tournament although Sylvia was unsure how this could be.
- **Banking permissions** were changed for the new Committee. Jane proposed that:
"The signatories for the Club account be Frederick Cleal Twyford, Jane Olga O'Brien, Alison Kaye Saville (all existing) and Donald Owen Macdonald. George Alister Buchanan to be removed. Any previous 'beneficial owners' (Francey Rolls, Annette Hagan, George Alister Buchanan) to be replaced by F. Twyford, D. Macdonald and J. O'Brien.
Jane/Sylvia CARRIED
- Karen suggested that Fred look at making reimbursement payments to Club members by direct banking and not by cheque. Online banking gives the ability for the necessary two signatories. It was decided to defer this discussion to another meeting due to time.
- Discussion was had about the best use of Ruth's donation following her expressed wishes at the AGM for it to be used to promote the Club. Fred had suggested holding a Tournament in her name and Jane had made a request to NZB. Due to the very full tournament schedule this is impossible for 2018. We were advised to consult CD for 2019. Jacky and Francey suggested that a monetary award could be made to the best Junior and/or Novice at the end of the year. The concept of using it to reward our Novices and Juniors was agreed by all the Committee.

- **PROPOSAL:** “That the \$5000 from **Ruth Duckworth’s donation** is put into a separate fixed term investment account for a maximum 12 month term. The interest is to come back to the Club to fund the Ruth Duckworth Award”.

Fred/Don

CARRIED

- **PROPOSAL:** “That at the end of each year the top Novice and the top Junior player in the Club be each awarded the **Ruth Duckworth Award for Novice and Junior** respectively. The two recipients will each have their subscription paid for the following year and receive vouchers for table money for four sessions of bridge.

Jane/Alison

Carried

- Following the AGM when it was reported that table money from 2017 was less than 2016 Alison analysed the income (table money) and expenses (Director fees and carpark security) for both years and presented the results to the Committee (attached). It had been thought that the reason was that table numbers had reduced on Tuesday nights in winter when a number were overseas however it actually was having a Director on Monday afternoons that had made the difference and in fact actual table numbers were up for Monday, Tuesday and Thursday sessions. Alison said she will report on numbers each month.
 - Subs – Alison reported over 2/3 have been paid and a reminder will go out next week to those who haven’t paid.

Accounts adopted and approved – Fred/Jane

MEMBERSHIP [Alison]:

Resignations: Maureen Lennard;

Glenys Dean and Rachel Shaw have made Napier their Home club;

Lavinia Hart(Associate) and Rahira Ellison(Home) have joined.

ALMONER:

FUNDRAISING:

- **2018 Funding Project – Bathroom & Foyer renovations.** Don reported he has the building plans from the Club to take to Paul Davis who is doing the drawings which will hopefully be underway very soon.
- Neil McDonald submitted a report on planned grant applications for the year. Attached. Given the impact of carpark security seen in Alison’s above report on table money it was agreed this would be good to try and get funding for. Francey agreed to get two quotes for our internal security and two quotes for carpark security so that Neil can make an application. Neil submitted two proposals for the Committee to approve.
- **PROPOSAL:** “That the Napier Bridge Club apply to **Eastern & Central Community Trust** for a donation to cover the costs of the 2016/1017 Operating expenses”. [Copy attached]

Alison/Karen Carried
- **PROPOSAL:** “That the Napier Bridge Club apply to The Lion Foundation for a donation to cover the costs of the Annual Accounts Audit”. [Copy attached]

Alison/Don Carried

Karen proposed a vote of thanks be given to Neil for the work he has done/is doing on the grant applications for the Club. The Committee soundly agreed.

- The Club will soon need new bidding pads and ideally if we can have these sponsored it will defray costs. Francey is to explore a potential sponsorship angle. Alison will check to see whether the Fitzsimons or BridgeNZ offers the best printing deal.

MAINTENANCE & SECURITY:

- Graffiti – Jane explained the Napier City Council employs a painter to paint graffiti out and he has emailed us offering to do this and we have accepted. He will endeavour to match the colour. At this stage the graffiti has only been on the alley wall.
- The ladies cloakroom windows have been damaged more but as they are part of the refurbishment the Committee is not repairing them. They are secure and weatherproof.

TOURNAMENTS: [Sylvia]

- **Napier Port Restricted Pairs- Feb 10th**. Jane and Alison have sent the flyer to clubs far and wide as well as advertised it in the newsletter. Nearer the time our members will received the flyer by email. Entries have started coming in. Karen is organising the food and helpers for the kitchen.
- Jane explained that running the Tournaments this year will be shared by a variety of people who are happy to do it, in the absence of a Tournament Secretary. Sylvia explained that everything has been written down for each tournament and it should not be an onerous task.
- NZB has been emailed querying the grade of one overseas player who has entered.
- 2019 Tournament Schedule: The Committee agreed that in 2019 we do not want to have the HB Novice Pairs, HB Christmas Cheer or HB Congress. Jane to notify.
- **2018 Charity**. Sylvia has kindly offered to run it. Dave suggested Riding for the Disabled to be the recipient and is going to see if they would like to be (in return they provide afternoon tea and a raffle).
- **Zelda Morris Tournament** has officially been awarded to Napier. Francey commented that the \$300 venue cost in our budget had been commented on at the CD meeting. Sylvia, Jane and Alison explained it was modelled on the expenses example sent to us by CD and Don felt that taking the unseen costs etc into account it was not unreasonable (borne out by the cost of hiring a venue).

LESSONS/BEGINNERS/RETENTION:

- Gerry will start lessons on Tuesday May 1st. They will be held in the alcove (doors closed) while bridge is played in the main room.

WEBSITE/SOFTWARE: Alison to send Jennie Turbitt the flyer for the Restricted Pairs to go on the website. Francey said she will do the Thursday night photos of winners and she and Erica will send them directly to Jennie and also to Alister Buchanan for printing.

GENERAL BUSINESS:

- Karen Cowley will attend the East Coast CD meeting in Hastings on Feb 4th with Jane and Alison. Francey attending as Sec of ECCD will also be in our team.
- Sylvia is to check with Jenny Peters that she is still happy to be the Club's supply shopper as there is some doubt.
- Francey produced the trophy for the ECCDBC Intermediate Champion won this year by Bridget Willcox. Jane will present it at Thursday night's bridge.
- Francey reported attending the HB Congress meeting where the new Chair is Mairi Bristow replacing long standing Mairi Fitzsimons.

Meeting closed at 6.57pm

Next meeting: Monday Feb 19th at 5.15pm

Signed: _____
President